

**Defence Scientific Information & Documentation Centre
Metcalfe House, Delhi-110054**

Application for Engagement of Apprentices (under Apprentice Act 1961) for the FY 2020-21

Defence Scientific Information & Documentation Centre (DESIDOC) under the aegis of Defence Research & Development Organisation (DRDO), Ministry of Defence is in process of recruitment of apprentices for one year training for financial year 2020-21.

Online applications are invited from eligible candidates in the following subject disciplines.

| Subject Discipline | Essential Qualification | No. of Vacancies | Stipend Rate Rs. (Per month) |
|---------------------------------|--|------------------|------------------------------|
| Library and Information Science | Diploma in Library Science (Two Years) from recognized University/Institute | 09 | 8000/- |
| | Degree in Library & Information Science from recognized University/Institute | | 9000/- |
| Computer Science | Degree in Computer Science (B.E./B. Tech only) from recognized University/ Institute | 6 | 9000/- |
| Photography | Diploma in Photography from recognized institute | 1 | 8000/- |

Due to COVID-19 pandemic, candidates are required to send scanned copies of their applications along with desired documents/certificates in PDF Format **through e-mail only**. The application format is available on DRDO website. The candidates claiming reservation under SC/ST/OBC shall send certificate as per government format failing which their claim for reservation will be considered as 'General' category only.

**E-mail address for sending duly filled applications is : director@desidoc.drdo.in
Last date to receive applications: 15 days from the date of advertisement in Employment News.**

Selection Procedure and Criteria: No interview will be held due to ongoing pandemic. Board constituted by the Director DESIDOC for the purpose will go through the applications, and shortlist the candidates (as per the vacancies indicated above) as per selection criteria.

Candidates will be selected strictly on the merit basis (percentage/marks of essential qualification). Only Selected candidates will be informed through offer letter.

Enrollment under Apprentice Act 1961: It is mandatory for candidates to enroll themselves on National Apprenticeship Training Scheme (NATS) portal (<http://portal.mhrdnats.gov.in>) before applying for apprenticeship training.

Candidates who have already undergone apprenticeship training in any institute/organisation are not eligible and only those who have passed out in 2018 or later can only apply. A certificate in this regard may be furnished.

It may be explicitly understood that subsequent to the training period, DRDO shall not offer any employment in the organisation.

For details, please log on to **“What’s new”** at www.drdo.gov.in
For any queries, applicants may contact on 011-23902523

(Sachin Kumar Pravin)
Senior Admin Officer I
for Director

Annexure

**Affix recent
Passport size
colored
Photograph
Self Attested**

APPLICATION FORM FOR APPRENTICESHIP

1. National Apprenticeship Training Scheme (NATS) Enrollment No.....
2. Name of the Candidate (capital letter):
(as recorded in X Class)
3. Father's/Husband's Name:
4. Date of Birth (as recorded in class X Certificate):
5. Address for Correspondence (Capital letter):
.....
.....
6. E-Mail and Mobile No.....
7. Permanent Address (Capital letter):
.....
.....
8. Nationality:
9. Gender (Male/Female):
10. Category (General/SC/ST/OBC):
11. Educational Qualification (Attach attested copy as proof)

| Examination Passed/ Appearing | Main Subjects | University / Board | Year of Passing | Duration of Course | Percentage of Marks Secured | Divison |
|----------------------------------|---------------|-----------------------|--------------------|-----------------------|-----------------------------------|---------|
| X | | | | | | |

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|--|--|--|--|--|--|--|
| XII | | | | | | |
| B.A/BSc/ B.Tech/Diploma | | | | | | |
| M.A/MSc. | | | | | | |
| B.Lib.Sc/ M.Lib.Sc | | | | | | |
| Other Professional Qualification | | | | | | |

12. Experience:

| Name of the Organisation | Post held | Period | Nature of Duty Performed | Pay Scale |
|--------------------------|-----------|--------|--------------------------|-----------|
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13. Declaration:

I _____ Son/Daughter/Wife of
 _____ hereby declare that all the statements made in this
 application are true, and correct to the best of my Knowledge & belief.

Date:
 Candidate.....

Signature of the