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भारत सरकार, रक्षा मंत्रालय
रक्षा अनुसंधान तथा विकास संगठन
प्रौद्योगिकी विकास निधि निदेशालय
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Government of India, Ministry of Defence
Defence Research & Development Organisation
Directorate of Technology Development Fund
315, DRDO Bhawan
Rajaji Marg, New Delhi-110011

Advertisement No: DTDF/02/13118/Consultant/Level-12/13/13A/2025

Opening Date: 24 Oct 2025
Closing Date: 21 days from date of advertisement

Subject: Engagement of Retired Government Employees as 'Consultant' on Contract basis in DRDO inviting applications thereof: Regarding

DRDO invites applications for retired officials from Central Government/State Government/PSU/Autonomous Bodies having considerable experience of functioning of Central Government Ministries/Departments for engagement as Consultant on short term contract basis as per Post Specific Terms of Reference (TOR). The relevant details and eligibility criteria are given below:

S. No	Post Code	No. of Posts	Pay level of Retired official	Category	Terms of Reference (TOR)	Contract duration/ period	Location
(i)	2025/DTDF/321	01	Level-12/13/13A as per 7th CPC	Technical	(Annexure I)	01 year and extendable as per norms	Delhi

2. General Terms & Conditions:

2.1 Tenure of Contract:- One year and extendable as per norms.

2.2 Eligibility Criteria:-

(a) Officers / Officials who have retired from Central / State Govts, PSUs, Autonomous Bodies, Universities, Govt. R & D Organisation and possessing practical knowledge and experience in the field relevant for which he /she is applying (as per TOR).

(b) Persons possessing experience of having worked with DRDO would be accorded preference during selection/appointment.

(c) He / She should have effective communication (both oral and written) and interpersonal skills with a strong flair for in-depth examination of his / her areas of work.

2.3 Age Limit:- The maximum age limit for all categories of retired Govt. employees for applying will be 63 years as on closing date of application.

2.4 Remuneration & Allowances:-

(a) Remuneration and conveyance allowances for pensioners: A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period. A fixed monthly amount as conveyance allowance for the purpose of commuting between the residence and the place of work shall also be allowed at Rs 5,000/- for Pay Level from Level-12 to13A.

(b) Remuneration and conveyance allowance for Non-Pensioners: Maximum consolidate monthly remuneration and conveyance allowance shall be as under:-

Pay Scales (Pay Scales of Employee Retired from PSUs)	Equivalent Pay Scales of 7th CPC	Remuneration	Conveyance Allowance
Rs 80,000 /- to Rs 2,20,000/- Rs 90,000 /- to Rs 2,40,000/-	Level-12 Level-13/13A	Rs 60,000/-	Rs. 5,000/-

(c) Remuneration and conveyance allowance for govt. employees retired under National Pension Scheme (NPS): An Amount equivalent to 30% of the last basic pay as drown at the time of retirement shall be deducted from the last basic pay and the resultant amount shall be the fixed monthly amount as remuneration. A fixed monthly amount as conveyance allowance for the purpose of commuting between the residence and the place of work shall also be allowed at Rs. 5000/- for Pay Level 12/13/13A.

(d) Other Allowances: Consultants shall not be entitled to any kind of allowance/benefit such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement, etc. However, should they require to travel inside the country in connection with the official work of the organization, he/ She would be entitled to TA/DA at the rate commensurate with his/her Grade Pay/Pay Level (as may be applicable) from which he / she retired.

(e) Drawl of Pension: A retired Govt. Official appointed as a Consultant shall continue to draw pension and the dearness relief on pension during the period of his engagement as a Consultant. His / Her engagement as Consultant shall not be construed as a case of re-employment.

2.5 No retired Government Servant shall be eligible for appointment as a consultant unless there is a gap of fifteen (15) days between his/her retirement and appointment as consultant.

3. Interested eligible retired officials of Central Government/State Government/PSU/ Autonomous Bodies as eligible may submit their applications in the enclosed format **(Appendix-A)** along with copy of documents as referred in the application to **Directorate of Technology Development Fund, Room No. 315, DRDO Bhawan Rajaji Marg, New Delhi-110011, Tele No: 011-2300 7315.** The applications can also be sent by email (**director.tdf.hqr@gov.in**) with the subject line “Application for Consultant”. Incomplete / ineligible applications / applications sent to address other than mentioned address or applications received after closing date will be rejected automatically without any intimation.

4. The broad terms and conditions of the contract is annexed as **Appendix-B**. Declaration for engagement as consultant are also required to be submitted along with **Appendix-A**.

5. Last date for receipt of application is **21 Days** from the date of publish of this advertisement.

(Nidhi Bansal)
Sc ‘H’/ Director, TDF

Appendix-'A'

PROFORMA OF APPLICATION FOR ENGAGEMENT OF RETD GOVT. EMPLOYEES AS CONSULTANT IN DRDO

1.	Post Code:	
	Advertisement No:	
2.	Name in Full: (in Block letters)	
3.	Date of Superannuation: *(DD-MM-YYYY)*	
4.	Designation at the time of Superannuation	
5.	Basic Pay & Grade Pay/Pay Level at the time of superannuation	
6.	Name of the Organization last served with address	
7.	Date of birth *(DD-MM-YYYY)*	
8.	Age (As on closing date of advertisement):	
9.	Gender:	Male /Female
10.	Address for correspondence:	
	Email:	
	Contact No.:	Mobile No.: Landline:
11.	Educational Qualification (Graduation onwards):	
12.	Areas of Research: (for Scientific / Technical Posts)	

13.	Area of Research: (for Scientific/Technical Posts)			
14.	Complete record of services rendered in organizations/ Estts before superannuation: (with special reference to the experience in the level of post for which application is made)			
	Post Held with pay level	**From**	**To**	**Subjects Handled (in brief)**
15.	Complete list of published books /monographs/ Research papers etc. (for Scientific/ Technological posts only)			
16.	Details of Knowledge of Computer			
17.	Any other relevant information (please enclose separate sheet, if required)			

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and I shall be bound by the decision of the Department. I have read this circular and ready to accept all the terms and conditions (Appendix-'B') for engagement of consultants.

(Signature of the Applicant)

Date:

Following documents are to be enclosed by the applicant

1. Identity Proof
2. Proof of Address
3. Copy of P.P.O
4. Copy of Proof of Educational Qualification
5. Copy of Service Verification Certificate

Appendix-'B'

TERMS AND CONDITIONS FOR ENGAGEMENT AS CONSULTANT IN THE LABS/ESTTS/UNITS OF DRDO

1. The consultant shall perform the services as per Terms of Reference and the task/ jobs assigned to him/ her by the Director of the concerned Lab/Estt/Unit, where he is engaged.

2. The working hours would be that of the working hours of the Lab/Estt/Unit where he/she is engaged.

3. Under special circumstances, the Consultant could be called for services on holidays or beyond normal working hours for which no other benefits/ leave will be granted.

4. The consultancy will start for a period of one year from the date he / she enters into the contract Agreement with DRDO.

5. The consultant shall be paid remuneration and conveyance allowance as per the Pra 6 of GOI letter no. DHRD/DRDO/CONSULTANT/GUIDELINES/E/719/D(R&D)/2024 dated 22 July 2024. The remuneration for services rendered in a month shall be payable in subsequent month.

6. Secretary DD(R&D) shall have the right to examine/review/terminate the consultancy services provided by him /her at any time.

7. The consultant shall perform his/her obligations under his/her consultancy with all necessary skills, diligence, efficiency and economy.

8. The consultant shall meet high standard for ethics and integrity under the agreement of appointment.

9. No other facility whatsoever except remuneration and conveyance allowance shall be provided to him/her by DRDO in his/her capacity as Consultant.

10. The Department shall not be responsible for any loss, accident, damages/injury suffered by him/ her whatsoever arising in or out of the execution of his/her work, including travel.

11. The Consultants shall abide with Contract Agreement, Non-Disclosure Agreement, General Conduct Rules, Information Security Act and other restrictions as applicable to Govt employees.

12. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of the leave beyond a calendar year may not be allowed.

13. During the terms of the consultancy, he/she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government. The engagement of Consultants is of a temporary (non-official) nature against the specific jobs.

Declaration

I, _____ (name of the Consultant) S/o_____ hereby agree unconditionally with all above referred Terms and Conditions for engagement of consultant in DRDO.

Date :

Place :

(Signature of Applicant)

Name

Annexure-I

Government of India
Ministry of Defence
DRDO

Terms of Reference (TOR) for Engagement of Consultant:- Post Code: 2025/DTDF/321			
(i)	Whether the proposed engagement is against vacant post or for specific work or project	:	Specific Scientific Work of Dte of TDF
(ii)	Precise statement of Objectives for appointment of Consultant	:	Assisting in evaluation and sanctioning of TDF Projects
(iii)	Category of Work	:	Technical
(iv)	Discipline or domain, where engagement of consultant is required.	:	Naval System involving Sonar, Torpedoes, Submarine under water Platform Control System
(v)	Pay level of consultant (at the time of retirement/ Superannuation)	:	12/13/13A
(vi)	The expertise/ skills /knowledge required for engagement as consultant	:	Expertise in design/development/Innovation of technologies related to Sonars, underwater navigation guidance, on board Computer, oceanography.
(vii)	Outline of the tasks to be carried out:	:	(a) Pre-Award Project Activities: To carry out detailed activities for sanctioning including Feasibility Studies, Request for Information, Project Definition Document publication, Detailed Project Report Evaluation for award of projects to industries. (b) Post Award Project Activities: To carry out Milestone Monitoring, Progress Review, Conduct of Meetings of PMMG, TC and EC towards successful execution of Project. He is also required to have close interaction with Tri-services, Industry, Academia, Labs and Clusters. (c) Innovation Contests: To assist DTDF in evaluation of contestant for **Dare to Dream contest, a Pan-India Innovation Contest** which also acts as a feeder for innovation and futuristic and deep tech technologies to develop through TDF Scheme.
(viii)	Estimated time period required for completion of Tasks	:	Two Years
(ix)	Contract duration/Period	:	One year and extendable as per norms