



FORM - 51

APPLICATION FOR SIGNIFICANT CHANGES OR VARIATION OF SCOPE AND TERMS OF PRODUCTION ORGANISATION APPROVAL

In accordance with IMTAR – 21, Subpart G2, 21.G2.5

Note: This Form is made Optional / Not Mandatory

DIRECTORATE GENERAL OF AERONAUTICAL QUALITY ASSURANCE (DGAQA) GOVERNMENT OF INDIA, MINISTRY OF DEFENCE 'H' BLOCK, NEW DELHI-110011	
1. Name and address of the Approval holder	
2. Approval reference number	
3. Locations for which changes in the terms of approval are requested	
4. Brief summary of proposed changes to the activities at the Block 3 addresses	
a) General	
b) Scope of approval	
c) Nature of privileges	
5. Description of organisational changes	
6. Position and name of the Accountable Manager or nominee	
Date	Signature of the Accountable Manager (or nominee)



FORM - 51

APPLICATION FOR SIGNIFICANT CHANGES OR VARIATION OF SCOPE AND TERMS OF PRODUCTION ORGANISATION APPROVAL

Guidelines for Completion of the Form - IMTAR Form - 51

Block 1: Name and address of the Organisation Approval holder

The name must be entered as written on the current approval certificate. Where a change in the name is to be announced state the old name and address here, while using Block 5 for the information about the new name and address. The change of name and/or address must be supported by evidence, e.g. by a copy of the entry in the register of companies.

Block 2: Approval reference number

State the current approval reference number.

Block 3: Locations for which changes in the terms of approval are requested

State the locations for which changes in the terms of approval are requested or state 'not applicable' if no change is to be anticipated here.

Block 4: Brief summary of proposed changes to the activities at the item 3 addresses

This Block should include further details for the variation of the scope of approval for the addresses indicated in Block 3. The Block 'General' must include overall information for the change (including changes e.g. in workforce, facilities etc.), while the Block 'Scope of approval' must address the change in the scope of work and products/categories following the principles laid down in the IMTAR 21. The Block 'nature of privileges' must indicate a change in the privileges as defined in IMTAR 21. State 'not applicable' if no change is anticipated here.

Block 5: Description of organisational changes

This Block must state the changes to the organisation as defined in the current production organisation exposition, including changes the organisational structure, functions and responsibilities. This Block must therefore also be used to indicate a change in the Accountable Manager in accordance with IMTAR 21 or a change in the nomination of the responsible managers in accordance with IMTAR 21. State 'not applicable' if no change is anticipated here.

Block 6: Position and name of the Accountable Manager or nominee

State the position and name of the Accountable Manager here. Where there is a change in the nomination of the Accountable Manager, the information must refer to the nominee for this position. State 'not applicable' if no change is anticipated here.

In case of an application for a change of the accountable manager the IMTAR Form - 51 must be signed by the new nominee for this position. In all other cases the IMTAR Form - 51 must be signed by the Accountable Manager.