|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Part - I: (Reference): Incident /Accident/ Snag / Explosive | | | | | |
|  |  |  |  |  |  |
|  |  |  | | | |
| Part - II: (Details of Defective Component) | | | | | |
|  |  |  | received |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| New |  |  |  |  |  |
|  |  |  |  |  |  |
| Repair and place |  |  |  |  |  |
|  | | | Yes / No DR No.: | | |
|  | | |  | | |
|  | | | | | |
| a) Defect Reported: | | | | | |
| b) Defect Observed: | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Part - IV: Investigation: (Details of Examination including previous similar Defects) | | | |  | |
| a) Root Cause Analysis: | | | |  | |
| b) Findings / Conclusions: | | | |  | |
| c) Remedial Measures | | | |  | |
| i. Corrective Action: | | | |  | |
| ii. Preventive Action: | | | |  | |
| d) Attributable Code: | | | |  | |
|  |  |  |  |  | F |
| / Manufacturer |  | R |  |  | N |
|  |  | N1 |
|  |  | N2 |
|  |  |  |  |  | M |
|  |  |  |  |  |  |
| Remarks:  …………………………..  Date: Signatory of Design Rep | | | |  | |
| Part - V: Remarks by Design.  ……………………  ……………….. | | | | | | |
| Part - VI: Remarks by Quality Dept.  ……………..  ……………….. | | | | | | |
| Part - VII: Remarks by User(Project):(if applicable)  ………………..  …………. | | | | | | |
| Part - VIII: Remarks by ORDAQA (Quality Aspects)  ………………………  ……………… | | | | | | |
| Part - IX: Remarks by CEMILAC / RCMA (Design Aspects)  ………….  ………………………… | | | | | | |

# INSTRUCTIONS

|  |  |
| --- | --- |
| Item # |  |
| Part – I (Reference) Incident / Accident / Snag / Explosive | |
|  |  |
|  |  |
|  | was installed |
| Part – II Details of Defective Component | |
|  |  |
|  |  |
|  |  |
|  | \*This is not applicable for explosives. |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Part – III Brief Particulars of Defect | |
|  |  |
|  |  |

93

|  |  |
| --- | --- |
| Part – IV Investigation | |
|  |  |
|  |  |
|  |  |
|  |
|  |  |
| Part – V Remarks by Design | |
|  |  |
| Part – VI Remarks by Quality Dept. | |
|  |  |
| Part – VI Remarks by User (respective System Coordinator from project Team) | |
|  |  |
| Part – VIII Remarks by ORDAQA (Quality Aspects) | |
|  |  |
| Part – IX Remarks by RCMA/CEMILAC (Design Aspects) | |
|  |  |
|  | |
| Additional Instructions | |