

**Institute for Systems Studies and Analyses (ISSA)**  
**Metcalfe House, Delhi- 110054**

**Application for Engagement of Apprentices (under Apprentice Act 1961) for one year**

Institute for Systems Studies and Analyses (ISSA) under the aegis of Defence Research & development Organisation (DRDO), Ministry of Defence is in process of recruitment of apprentices for one year training.

Applications are invited from eligible candidates in the following subject disciplines.

S.No.	Subject	Essential Qualification	No. of Apprentices	Stipend Rate Rs. (Per month)
01	Computer Science	Degree in Computer Science (B.E./B.Tech) from recognized University/Institute	05	9000/

**Application procedure:**

1. Application form can be downloaded from the DRDO website ([www.drdo.gov.in](http://www.drdo.gov.in)). Candidates are required to send scanned copies of their applications along with required documents / certificates in PDF format through e-mail only to [hrd.issa@gov.in](mailto:hrd.issa@gov.in).
2. All correspondence with candidates shall be done through email only.
3. The candidates claiming reservation under SC/ST/OBC category certificate has to be submitted as per central government format, failing which their claim for reservation will be considered as 'General' category only.
4. **Last date to submit applications: 21 days from the date of advertisement in DRDO Portal.**

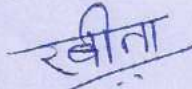
**Selection Procedure:**

1. Candidates will be selected on interview basis after shortlisted on the merit basis (**percentage/marks of essential qualification**).
2. Board constituted by the Director ISSA for the purpose will go through the applications and shortlist the candidates (as per the vacancies indicated above) as per selection criteria.
3. **Offer letter will be informed only to selected candidates through email.**

**Terms & Conditions:**

4. **Enrollment under apprentice Act 1961:** It is **mandatory** for candidates to enroll themselves on National Apprenticeship Training Scheme (NATS) portal (<http://portal.mhrdnats.gov.in>) before applying for apprenticeship training.
5. Candidates who have already undergone apprenticeship training in any institute/organisation are not eligible and only those who have passed out in 2020, 2021 & 2022 only can apply. A certificate in this regard may be furnished.
6. **No TA/DA will be paid to the applicants called for at any stage of the selection process.**
7. The period of training will be 12 months commencing from execution of the contract of Apprenticeship.
8. It may be explicitly understood that subsequent to the training period, DRDO shall not offer any employment in the organisation.

Note: Detailed Advertisement will be available on DRDO website ([www.drdo.gov.in](http://www.drdo.gov.in))  
For any queries, applicants may contact on 011-23882163/ 011-23882128

  
(N Rabita Devi)  
Head, HRD  
for Director

**APPLICATION FORM FOR APPRENTICESHIP IN ISSA, DELHI****(To be typed by the candidate)**

1.	Advertisement No.	ISSA/HRD/Apprentice/2022		Please affix a recent passport size Photograph				
2.	NATS Enrollment No.							
3.	Applicant Name (in block letters)							
4.	Father's Name							
5.	Date of Birth							
6.	Category: (UR/OBC/SC/ST)	7.Nationality:	8. Aadhaar No:					
9.	Correspondence Address: (in Block Letters)							
10.	Permanent Address: (in Block Address)							
11.	E-mail Address:			12. Mobile No.				
13.	Educational Qualification Details:							
	Exam Passed	Name of Board/University	Year of Passing	Subject/ Branch	Mark Details			Division/ Grade
					Full Marks/ CGPA	Mark Secured/ CGPA	% of Marks	
	X							
	XII							
	B.E/B.Tech							
14. If you are related to any DRDO Employee, please give details thereof:								
Name of the Employee		Designation		Lab/Estt in which working			Your relation with the employee	

**DECLARATION**

I understand that the post applies for, by in purely a temporary one and hereby declare that the statement made and information furnished in the application are true, complete and correct to the best of my knowledge and belief.

Date:

List of Enclosures (Self attested):

(Signature of Candidate)

1. Birth Certificate (10<sup>th</sup> Certificate)
2. Category (OBC/SC/ST)
3. B.E/B.Tech Marksheet